

Dear Coach:

Hello from the City of Coral Springs Aquatic Services Department. It is that time of year that we welcome universities and club teams to reserve space for the upcoming training season 2005/2006. As always, our commitment toward being the number one facility to train at in South Florida continues to be a priority. All used and outdated equipment is constantly being updated and replaced as needed. This exemplifies our commitment to the sport of swimming and diving and our customer service.

To request facility-training space for the upcoming season, follow the steps listed below. This must be followed accurately to receive the best training times possible. **No team will be favored over another.**

- 1) To be considered for training space, please send a non-refundable \$500 deposit for swimming or \$250 for diving. All deposits should be **made payable to the City of Coral Springs**. Deposits/letters received will be put in sequential order according to their postmarked date. If numerous letters are received at one time, they will be selected via lottery process according to said postmark. However, if training space has been filled to capacity your deposit will be returned in full.
- 2) Please fill out the attached "**Letter of Intent**" and return with requested deposit.
- 3) Once a deposit has been received, I will send a receipt and contact you to review information and times available.
- 4) All training schedules are on a first come, first serve basis.
- 5) **The fees are as follows: \$7/person/day unless you are staying at a "host hotel." The hotels, as part of the sponsorship, will rebate a \$1/discount voucher for each athlete per day. This means your facility fees will be \$6/athlete/day, plus \$1.50 if the fitness room or dryland equipment is being utilized.**
- 6) We have refined and upgraded our hotel/motel list, however, if you have any other accommodation interests that are not on our list, please contact us immediately so we can negotiate the same agreement and pass on additional rebates and savings to your team.
- 7) The City of Coral Springs reserves the right to change schedules as facility needs dictate.
- 8) Before training commences during fall/winter months, all teams must remit outstanding balances. A follow-up statement will be issued in November. If you have any questions, please contact my office listed below.

The City of Coral Springs is dedicated to our customer satisfaction. I am confident we can meet your team needs and would be delighted to have your continued patronage at our facility.

I look forward to working with you. For additional information or assistance, please contact my office: (954) 345-2122 or fax (954) 345-2125.

Sincerely,

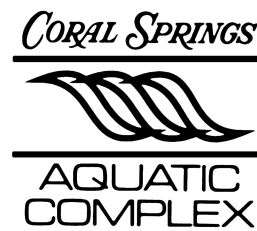
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Mike McGoun  
Director of Aquatic Services

# Letter of Intent/Training at the Coral Springs Aquatic Complex

To be considered for training at the Coral Springs Aquatic Complex, please fill out the following information as complete as possible. Once received, a confirmation letter will be sent within one week to notify you of availability and time slots.

School/Club Name: \_\_\_\_\_  
Coaches Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_



## Requests for Training Dates.

(Three Practice Times Are Requested)

<u>Training Dates</u>	<u>Times</u>
1. _____	_____
2. _____	_____
3. _____	_____

## Request for Dryland (DL) or Weight Training (WT)

<u>Date Requested for DL or WT</u>	<u>Time Requested</u>	<u>Number of Athletes</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Thank you, we will accommodate your needs to the best of our ability. Remember space is on a first come first serve basis. Please mail to:

**Aquatic Complex**  
**C/O Mike McGoun**  
**12441 Royal Palm Blvd.**  
**Coral Springs, FL 33065**

Phone: 954-345-2122  
Fax: 954-345-2125

Thank you,

\_\_\_\_\_  
Mike McGoun  
Director of Aquatic Services